

The Bristol City Council held a Workshop on Monday, April 4, 2022 at 5:00 p.m. Sealed Statements of Qualifications for Engineering CEI services for the SCOP Bristol City Streets Project were opened at the Workshop. Two Proposals were received as follows: 1) EXP and 2) Southeastern Consulting Engineers. Each Council member will rank the proposals individually and return their completed and signed ranking sheet to the City Clerk no later than 6:30 p.m. on Monday, April 11, 2022. A Special Council Meeting immediately followed this workshop.

MON., APRIL 4, 2022

CITY OF BRISTOL
SPECIAL MEETING

5:36 P.M.

Vice-chair Christian Vowell called this meeting to order at 5:36 p.m. with Councilmembers Ray Glisson and Coy Collins present. Mayor James Kersey, Jr., Attorney D. Jackson Summers, and City Clerk Robin M. Hatcher were present. Chair Margaret L. Rankin was not in attendance.

Councilman Collins offered the Invocation. Councilman Glisson led the Pledge of Allegiance.

Councilman Glisson moved to approve the agenda, seconded by Councilman Collins, approved by all.

Per the recommendation of Public Works Supervisor Richard Mims, Councilman Glisson moved to hire Skylar Day as a full-time Public Works Maintenance Tech I with a starting rate of pay set at \$14.00/hour. Councilman Collins seconded this motion. Motion carried unanimously.

Councilman Collins moved to hire Charles Sherrod as a contract Relief Operator for \$150.00/day, seconded by Councilman Glisson, carried by all.

There being no further business, Councilman Collins moved to adjourn, seconded by Councilman Glisson. All voted in favor. Meeting adjourned at 5:50 p.m.

Vice-chair: Christian Vowell

City Clerk: Robin M. Hatcher

MON., APRIL 11, 2022

**CITY OF BRISTOL
REGULAR MEETING**

6:30 P.M.

Chair Margaret L. Rankin called this meeting to order with Council-members Coy Collins, and Vice-chair Chris Vowell present. Mayor James Kersey, Attorney D. Jackson Summers, and City Clerk Robin M. Hatcher were also present. Councilman Ray Glisson was not in attendance.

Councilman Collins offered the Invocation. Vice-chair Vowell led the Pledge of Allegiance.

Vice-chair Vowell moved to approve the agenda, seconded by Councilman Collins, all voted in favor.

There were no public comments.

Councilman Collins moved to approve the previous months minutes, seconded by Vice-chair Vowell, carried by all.

Councilman Collins moved to approve the monthly bills for payment, seconded by Vice-chair Vowell, approved by all.

Based upon ranking sheet tally results, Councilman Collins moved to award SCOP City Streets CEI Services to the top ranked firm, EXP, contingent upon FDOT approval and the availability of funds, seconded by Vice-chair Vowell, unanimously carried.

Engineer Byler informed the Council that 2 bids were received for SCOP City Streets Resurfacing Construction Services. They were received as follows:

C.W. Roberts Contracting, Inc.	\$ 336,467.00
Roberts & Roberts, Inc.	\$ 447,545.80

Both bids came in significantly above budget. Engineer Byler advised the Council to request additional funding from FDOT to fund the shortfall or alternately request that FDOT allow the City to reduce the scope of the project and work with the lowest responsive bidder to bring the project into budget. Vice-chair Vowell moved to award the contract to the lowest responsive bidder, C.W. Roberts Contracting, contingent upon availability of funds and/or bringing the project into budget with FDOT's approval of a reduced scope of work. Councilman Collins seconded this motion. All voted in favor.

Chair Rankin suspended the Regular Council Meeting at 6:37 pm and opened the meeting of the Local Planning Agency (LPA).

LPA Meeting

City Planner Tony Arrant facilitated this meeting. The City Council serves as the LPA for the City of Bristol.

Attorney Summers read proposed Ordinance 2022-02 by title, AN ORDINANCE OF THE CITY OF BRISTOL, FLORIDA, AMENDING AND UPDATING THE BRISTOL COMPREHENSIVE PLAN, PURSUANT TO CHAPTER 163, PART II, FLORIDA STATUTES; PROVIDING FOR PURPOSE AND INTENT, PROVIDING THE ADDITION

OF A PROPERTY RIGHTS ELEMENT; PROVIDING FOR APPLICABILITY AND EFFECT, AND SEVERABILITY, AND A COPY ON FILE, AND PROVIDING FOR AN EFFECTIVE DATE.

Chair Rankin opened the public comment period. There were no public comments. Chair Rankin closed the public comment period.

Councilman Collins moved to recommend Ordinance No. 2022-02 for approval and adoption of City Council, seconded by Vice-chair Vowell, carried by all.

Chair Rankin closed the LPA Meeting at 6:43 p.m.

Chair Rankin reconvened the Regular City Council Meeting at 6:43 p.m.

SECOND PUBLIC HEARING

Chair Rankin opened the 2nd Public Hearing to consider adoption of a comprehensive plan amendment. She turned the floor over to City Planner Tony Arrant for comments and to facilitate the hearing.

Attorney Summers read, by title, proposed Ordinance No. 2022-02, AN ORDINANCE OF THE CITY OF BRISTOL, FLORIDA, AMENDING AND UPDATING THE BRISTOL COMPREHENSIVE PLAN, PURSUANT TO CHAPTER 163, PART II, FLORIDA STATUTES; PROVIDING FOR PURPOSE AND INTENT, PROVIDING THE ADDITION OF A PROPERTY RIGHTS ELEMENT; PROVIDING FOR APPLICABILITY AND EFFECT, AND SEVERABILITY, AND A COPY ON FILE, AND PROVIDING FOR AN EFFECTIVE DATE.

Chair Rankin opened the public comment period. There were no public comments. Chair Rankin closed the public comment period.

Councilman Collins moved to adopt and transmit Ordinance No. 2022-02, seconded by Vice-chair Vowell, carried unanimously.

Chair Rankin closed this public hearing.

Vice-chair Vowell moved to adopt a Revised Building Permit Fee Schedule dated 04/11/2022 and effective 04/12/2022, superceding Building Permit Fee Schedule dated 01/11/2010, seconded by Councilman Collins, carried by all.

Vice-chair Vowell moved to approve Dewberry Task Order for preparing and submitting the City of Bristol Wastewater Permit Renewal Application to DEP, seconded by Councilman Collins, all voted in favor.

Per the recommendation of Public Works Supervisor Richard Mims, Vice-chair Vowell moved to hire Madison Marshall as a temporary employee to serve in the Public Works Department for a period not to exceed 90 days at \$14.00/hr, not to exceed 40 hours per week, and with no benefits. Councilman Collins seconded this motion. Motion carried by all.

Chair Rankin called for a workshop to be held on Monday, April 18 at 3:30 p.m. to negotiate terms of hire with potential new hire, dual-licensed Water/Wastewater Operator Page Wahlquist, with the workshop to be immediately followed by a Special Council Meeting if agreeable terms of employment are reached.

Vice-chair Vowell moved to approve Grinder Pump Grant Application #19305 in the amount of \$400.00, seconded by Councilman Collins, all voted in favor.

Vice-chair Vowell moved to approve Grinder Pump Grant Application #12404E in the amount of \$400.00, seconded by Councilman Collins, carried by all.

Vice-chair Vowell moved to donate \$200.00 to the JROTC Air Rifle Team, seconded by Councilman Collins, all voted in favor.

There being no further business, Vice-chair Vowell moved to adjourn, seconded by Councilman Collins, all voted in favor. Meeting adjourned at 7:42 p.m.

Chair: Margaret L. Rankin

City Clerk: Robin M. Hatcher

MON., APRIL 18, 2022

**CITY OF BRISTOL
SPECIAL MEETING**

4:13 P.M.

Chair Margaret L. Rankin called this Special Meeting to order at 4:13 p.m. with Councilmembers Coy Collins, Ray Glisson, and Vice-chair Chris Vowell present. Mayor James Kersey and City Clerk Robin M. Hatcher were also present. Attorney Jackson Summers was not in attendance.

Councilman Collins offered the Invocation. Council Glisson led the Pledge of Allegiance.

Vice-chair Vowell moved to approve the agenda, seconded by Councilman Collins, all voted in favor.

Chair Rankin opened the floor for public comments. There were none.

Vice-chair Vowell moved to hire Page Wahlquist as a full-time dual-licensed Water/Wastewater Operator for the City of Bristol with an annual salary of \$69,500., career service, Regular Class of the FRS, with the understanding that the city would retain a contract relief operator for weekends, holidays, etc., seconded by Councilman Collins, carried by all.

Councilman Glisson moved to approve IWORQ Combined Proposal for a three year contract at \$6000 per year, seconded by Vice-chair Vowell, carried unanimously.

There being no further business, Vice-chair Vowell moved to adjourn, seconded by Councilman Collins, all voted in favor. Meeting adjourned at 4:35 p.m.

Chair: Margaret L. Rankin

City Clerk: Robin M. Hatcher