

MON., Nov. 2, 2020

**CITY OF BRISTOL
SPECIAL MEETING**

6:30 P.M.

Chairman Durwood Stewart called this meeting to order with Councilmembers Tom Clemons and Vice-chair Rankin present. Attorney D. Jackson Summers and City Clerk Robin Hatcher were also present. Councilmembers Jonathan Allen and Charlotte Shuler, and Mayor Heather Willis were not in attendance.

Public Works Supervisor Rocky Peddie offered the Invocation. Vice-chair Rankin led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the Agenda, seconded by Councilman Clemons, all voted in favor.

There were no public comments.

Chairman Stewart read aloud, by title Resolution #2020-51. Councilman Clemons move to approve Resolution #2020-51, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE NOVEMBER 3 – NOVEMBER 9, 2020, seconded by Vice-chair Rankin, approved by all.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Clemons, carried by all. Meeting adjourned at 6:36 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

MON., NOV. 9, 2020

**CITY OF BRISTOL
REGULAR MEETING**

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Tom Clemons, Charlotte Shuler, and Vice-chair Margaret Rankin present. Mayor Heather Willis, Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also present. Councilman Jonathan Allen was not in attendance.

Public Works Supervisor Rocky Peddie offered the Invocation. Vice-chair Rankin led the Pledge of Allegiance.

Councilman Clemons moved to approve the agenda with the addition of one item of new business: Consider an offer from American Tank Maintenance to perform a free inspection of the City's water tanks. Vice-chair Rankin seconded the motion. All voted in favor.

There were no public comments.

Vice-chair Rankin moved to approve the previous month's minutes, seconded by Councilwoman Shuler, approved by all.

Vice-chair Rankin moved to approve the monthly bills for payment, seconded by Councilman Clemons, carried by all.

Mayor Willis read aloud, by title, Resolution #2020-52. Councilman Clemons move to approve Resolution #2020-52, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE NOVEMBER 10 – NOVEMBER 16, 2020, seconded by Vice-chair Rankin, approved by all.

The Council revisited Emergency Mandatory Face Covering Ordinance No. 2020-01. The Council, by general consensus, agreed that Ordinance No. 2020-01 should continue to remain in effect.

Councilman Clemons moved to approve advertising for a contractor to install a high quality stainless steel check valve, to be placed inside a box, just outside of the residential grinder pump, at each residence located within the city's low pressure sewer system "hot spots" and place each residence on an individual 1 ¼" discharge line, conditional upon receiving a signed temporary utility easement and permission from the property owner; seconded by Vice-chair Rankin, unanimously approved.

Councilman Clemons moved to approve advertising for roll-up doors for the fire department bays, seconded by Vice-chair Rankin, carried by all.

Councilman Clemons moved to approve a Task Order from Traci Buzbee, The Management Experts, LLC for Consultant Services for Hurricane Sally, seconded by Councilwoman Shuler, approved by all.

Councilman Clemons moved to approve Page Wahlquist to serve as a contract substitute Water/Wastewater Operator for \$150/day while Operator Michael Wahlquist is out for medical leave, beginning Nov. 16, 2020 and not to exceed 3 weeks, seconded by Vice-chair Rankin, carried 4:1 with Chairman Stewart voting nay.

On motion by Vice-chair Rankin, second by Councilman Clemons, and approval of all, special council meetings to address COVID-19 related items were set for Nov. 16, 23, and 30, 2020 at 6:30 p.m.

Councilman Clemons moved to approve early distribution of payroll on last working day prior to Thanksgiving holiday, seconded by Vice-chair Rankin, carried by all.

The Council received a complaint of a log truck parking on the right-of-way of Charlie McDowell Road causing damage to both the right-of-way and the edge of the paved asphalt. The Council asked Sergeant Mitch Willis to assess the situation and make contact with the truck driver if necessary to address the resident's concerns.

Councilwoman Shuler moved to donate \$200.00 to the Sound of Liberty Band Boosters, seconded by Councilman Clemons, all voted in favor.

Councilwoman Shuler moved to donate \$200.00 to Love for Liberty Toys for Tots, seconded by Councilman Clemons, approved by all.

Clerk Hatcher distributed information to the Council related to the PACE Program, a program to benefit private property owners. The Council will review the information packet and address the PACE Program at a later date.

Vice-chair Rankin moved to approve allowing American Tank Maintenance to perform a free evaluation and report on the City's water tanks, seconded by Councilman Clemons, unanimously approved.

Operator Wahlquist inquired about advertising for door replacements at the Freeman Road well. Operator Wahlquist was informed that he needed to coordinate the project with Traci Buzbee and ensure that it is done in compliance with FEMA and FDEM's requirements, as well as meet local procurement policy.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Clemons, all voted in favor. Meeting adjourned at 7:38 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

MON., NOV. 16, 2020

**CITY OF BRISTOL
SPECIAL MEETING**

6:30 P.M.

Chairman Durwood Stewart called this Special Meeting to order at 6:30 p.m. with Councilmembers Charlotte Shuler and Vice-chair Margaret Rankin present. Mayor Heather Willis and City Clerk Robin Hatcher were also present. Councilman Tom Clemons and Attorney D. Jackson Summers were not in attendance.

Councilwoman Shuler offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda, seconded by Councilwoman Shuler, carried by all.

There were no public comments.

Mayor Willis read aloud, by title, Resolution No. 2020-53. Vice-chair Rankin moved to adopt Resolution No. 2020-53, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE NOVEMBER 17 – NOVEMBER 23, 2020, seconded by Councilwoman Shuler, all voted in favor.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilwoman Shuler, carried unanimously. Meeting adjourned at 6:35 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

MON., NOV. 23, 2020

**CITY OF BRISTOL
SPECIAL MEETING**

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Tom Clemons and Vice-chair Margaret Rankin present. Attorney D. Jackson Summers was also present. Councilwoman Charlotte Shuler, Mayor Heather Willis, and City Clerk Robin Hatcher were not in attendance.

Attorney Jackson Summers offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Councilman Clemons moved to add one item to the agenda: 2017 CDBG NR Grant Modification No. 1, seconded by Vice-chair Rankin, all voted in favor.

Vice-chair Rankin moved to approve 2017 CDBG NR Grant Modification No. 1, seconded by Councilman Clemons, unanimously approved.

Chairman Stewart read aloud, by title, Resolution No. 2020-54. Councilman Clemons moved to adopt Resolution No. 2020-54, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE NOVEMBER 24 – NOVEMBER 30, 2020, seconded by Vice-chair Rankin, all voted in favor.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Clemons, carried by all. Meeting adjourned at 6:35 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

MON., NOV. 30, 2020

**CITY OF BRISTOL
SPECIAL MEETING**

6:30 P.M.

Chairman Durwood Stewart called this Special Meeting to order with Councilmembers Tom Clemons, Charlotte Shuler, and Vice-chair Margaret Rankin present. Attorney D. Jackson Summers and City Clerk Robin M. Hatcher were also present. Mayor Heather Willis was not in attendance.

Councilwoman Shuler offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Councilman Clemons moved to approve the agenda, seconded by Vice-chair Rankin, all voted in favor.

There were no public comments.

Chairman Stewart read aloud, by title, Resolution No. 2020-55. Vice-chair Rankin moved to adopt Resolution No. 2020-55, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE DECEMBER 1 – DECEMBER 7, 2020, seconded by Councilwoman Shuler, carried by all.

Councilwoman Shuler moved to approve NFC Pay Request No. 2 (FINAL) for \$342,716.96 for the 2017 CDBG NR Watermain Replacement/Relocation project. Vice-chair Rankin seconded this motion, approved by all.

Vice-chair Rankin moved to approve a USDA Loan Resolution approving the pursuit of a \$30,000 SEARCH Grant for Wastewater System Improvements, seconded by Councilman Clemons, carried unanimously.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Clemons, all voted in favor. Meeting adjourned at 6:38 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher