

CITY OF BRISTOL

Monday, August 3, 2020

SPECIAL (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Tom Clemons, Charlotte Shuler, Jon Allen, and Vice-chair Margaret Rankin present. Mayor Heather Willis, Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also present.

Public Works Supervisor Rocky Peddie offered the invocation. Chairman Stewart led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda, seconded by Councilwoman Shuler, all voted in favor.

Misty Ramsey addressed the Council during the public comment period encouraging the Council to adopt an Emergency Mandatory Facemask Ordinance in response to the increased community spread of COVID-19.

Mayor Willis read aloud, by title, Emergency Ordinance No. 2020-01, AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRISTOL, FLORIDA PROVIDING FOR LEGISLATIVE FINDINGS; PROVIDING FOR DEFINITIONS; PROVIDING FOR REQUIREMENTS OF FACE COVERINGS; PROVIDING FOR EXCEPTIONS; PROVIDING FOR PENALTIES AND ENFORCEMENT; PROVIDING FOR APPLICABILITY AND CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR EFFECTIVE DATE.

Councilman Clemons moved to enact Emergency Ordinance No. 2020-01, to become effective August 7, 2020 at 5:00 p.m., seconded by Vice-chair Rankin, carried unanimously.

Mayor Willis read aloud, by title, Resolution No. 2020-24, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE AUGUST 4 – AUGUST 10, 2020. Vice-chair Rankin moved to adopt Resolution No. 2020-24, seconded by Councilman Clemons, all voted in favor.

Vice-chair Rankin moved to approve payment of Dewberry Engineering Invoice #1853450 for CDBG CEI Services totaling \$9,200.00 and Dewberry Engineering Invoice #1853449 for CDBG Admin Services totaling \$3,200.00, seconded by Councilwoman Shuler, approved by all.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Clemons, all voted in favor. Meeting adjourned at 7:22 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

CITY OF BRISTOL

Monday, August 10, 2020

REGULAR (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Tom Clemons, Charlotte Shuler, Jon Allen, and Vice-chair Margaret Rankin present. Mayor Heather Willis, Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also present.

Public Works Supervisor Rocky Peddie offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda, seconded by Councilman Clemons, all voted in favor.

During the public comment period Drs. Labon Bontrager and Monica Bontrager each addressed the Council in strong opposition to the Emergency Facemask Ordinance that was enacted effective Aug. 7, 2020.

Vice-chair Rankin moved to approve the previous month's minutes, with a statement to be added to the July 20, 2020 minutes, paragraph 5 per Councilman Clemon's request, documenting Dewberry's certification that DEO will be satisfied with their project deliverables, seconded by Councilman Clemons, carried by all.

Councilman Clemons moved to approve the monthly bills for payment, seconded by Vice-chair Rankin, approved by all.

The Council briefly revisited Emergency Mandatory Facemask Ordinance No. 2020-01. They agreed, by general consensus, that they are satisfied with the Ordinance as adopted. The ordinance remained in effect as enacted.

Councilman Clemons moved to reinstate all suspended code enforcement cases, seconded by Councilman Allen, carried by all.

Councilman Clemons moved to enter into an agreement for Law/Code Enforcement Services with the Liberty County Sheriff's Office for FY 2019/2020, effective retroactively on October 1, 2019, and to be automatically renewed annually on October 1 of each year unless the agreement is severed by implementation of Article 9 of the agreement. The motion was seconded by Councilwoman Shuler. All voted in favor.

Troy Brady requested that the Council adjust his water bill due to a burst waterline that occurred on his property in a remote area that ran several weeks before being discovered. Vice-chair Clemons moved to adjust the sewer charges only based on Mr. Brady's normal average water usage, and to make a payment arrangement with Mr. Brady for payment of the excessive water charges, seconded by Vice-chair Rankin, carried by all.

Councilwoman Shuler exited the meeting at 7:22 p.m., not feeling well.

Mayor Willis read aloud, by title, Resolution No. 2020-25, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE AUGUST 11 – AUGUST 17, 2020. Vice-chair Rankin moved to adopt Resolution No. 2020-25, seconded by Councilman Clemons, all voted in favor.

Vice-chair Rankin moved to resume normal bill collection procedures for City of Bristol water/sewer/garbage services, seconded by Councilman Clemons, carried unanimously.

With the consensus of the Council, Chairman Stewart called Special Virtual Meetings to consider COVID-19 related items for the following dates: Aug. 17, Aug 24, and Aug 31, 2020 at 6:30 p.m.

Councilman Clemons moved to approve a clarifying amendment to the City of Bristol's Continuing Services Agreement with Dewberry Engineers, Inc. for continuing engineering services, seconded by Vice-chair Rankin, approved unanimously.

Vice-chair Rankin moved to approve a sole source, emergency repair by Ring Power to the city's backhoe with approximate repair costs of \$ 4,040.00, seconded by Councilman Clemons, carried by all.

With gratitude and by general consensus, the Council accepted the donation of a 1994 F150 pick-up truck from the Liberty County Sheriff's Office.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Allen, all voted in favor. Meeting adjourned at 7:50 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

CITY OF BRISTOL

Monday, August 17, 2020

SPECIAL (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Tom Clemons, Charlotte Shuler, Jon Allen, and Vice-chair Margaret Rankin present. Mayor Heather Willis, Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also present.

Public Works Supervisor Rocky Peddie offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda, seconded by Councilman Allen, all voted in favor.

There were no public comments.

Mayor Willis read aloud, by title, Resolution No. 2020-26, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE AUGUST 18 – AUGUST 24, 2020. Vice-chair Rankin moved to adopt Resolution No. 2020-26, seconded by Councilman Clemons, approved by all.

Code Enforcement Officer Mitch Willis requested guidance from the Council regarding how to proceed with the active code enforcement cases that he is working on. By general consensus, and with the exception of granting an extension for one case with extenuating circumstances due to a COVID-19 related death of a party to the case, he was directed to mail certified notices to property owners advising them that all code enforcement activity has resumed and if their property is not in compliance within 14 days, they will be issued a Citation of Violation which will require them to meet before the Special Master to plead their case, adhering to the procedures and penalties outlined in Ordinance 04-04.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Clemons, all voted in favor. Meeting adjourned at 7:18 p.m.

A budget workshop immediately followed this Special Meeting with the Mayor, all Councilmembers, and Clerk Hatcher present.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

CITY OF BRISTOL

Monday, August 24, 2020

SPECIAL (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Tom Clemons, Charlotte Shuler, Jon Allen, and Vice-chair Margaret Rankin present. Mayor Heather Willis, Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also present.

Sergeant Mitch Willis offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda as prepared, seconded by Councilman Clemons. In discussion, Councilwoman Shuler stated that she would like to remove Agenda Item 6: Clarify Council's directives to Sergeant Willis regarding open code enforcement cases, stating she felt clear direction was given at the prior meeting. Chairman Stewart stated that he and Code Enforcement Officer Mitch Willis were both still uncertain how the Council wanted Officer Willis to proceed. Motion carried 4:1 with Councilwoman Shuler voting nay.

There were no public comments.

Mayor Willis read aloud, by title, Resolution No. 2020-27, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE AUGUST 25 – AUGUST 31, 2020. Vice-chair Rankin moved to adopt Resolution No. 2020-27, seconded by Councilman Allen, approved by all.

No action was taken on Agenda Item 6. The Council reviewed guidance given at the August 17th Special Council Meeting.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Clemons, all voted in favor. Meeting adjourned at 6:44 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

CITY OF BRISTOL

Monday, August 31, 2020

SPECIAL (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Tom Clemons, Charlotte Shuler, and Jonathan Allen present. Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also present. Vice-chair Margaret Rankin and Mayor Heather Willis were not in attendance.

Public Works Supervisor Rocky Peddie offered the invocation. Chairman Stewart led the Pledge of Allegiance.

Councilman Clemons moved to approve the agenda, seconded by Councilman Allen, all voted in favor.

During the public comment period, Mr. Tommy Rankin addressed the Council on behalf of Mrs. Mary Bracewell who is experiencing current sewer issues related to her grinder pump and cited long-term, repetitive issues that she and others on the same discharge line have experienced thru the years. He requested that Mrs. Bracewell be on her own discharge line separate from anyone else and sought reimbursement for the cost of the burned up grinder pump or alternately, permission to go back on a private septic system.

In response to Mr. Rankin's comments, the Council, by general consensus, denied reimbursement for the cost of a grinder pump and withheld permission to go back on a private septic. They instructed 1) that the City obtain temporary utility easements from Mary/Dale Bracewell and from Karen/Tim Pittman who are on the same discharge line. 2) that Maintenance locate and check the condition of the Bracewell's check valve/back flow prevention and install/replace as necessary 3) clean out/blow out the sewer discharge lines and 4) place each customer on their own discharge line if that is determined to be the cause of the long-term, repetitive issues at these residences.

Chairman Stewart read aloud, by title, Resolution No. 2020-28, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE SEPTEMBER 1 – SEPTEMBER 7, 2020. Councilwoman Shuler moved to adopt Resolution No. 2020-28, seconded by Councilman Clemons, all voted in favor.

Councilman Clemons moved to approve a USDA Legal Services Agreement for Local Counsel and Bond Counsel related to a fire truck acquisition with bond issuance, seconded by Councilman Allen, approved unanimously.

Chairman Stewart read aloud, by title, proposed Resolution No. 2020-29, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISTOL, FLORIDA PROVIDING FOR THE ACQUISITION OF A FIRE TRUCK; AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$178,800 CAPITAL IMPROVEMENT REVENUE BONDS TO FINANCE A PORTION OF THE COST THEREOF; PLEDGING A LIEN ON THE FIRE SERVICE TAXES TO SECURE THE PAYMENT THEREOF; PROVIDING FOR THE RIGHTS OF THE HOLDERS OF SUCH BONDS, PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH AND PROVIDING AN EFFECTIVE DATE. Councilman Clemons moved to adopt Resolution No. 2020-29, seconded by Councilman Allen, carried by all.

There being no further business, Councilman Shuler moved to adjourn, seconded by Councilman Clemons, all voted in favor. Meeting adjourned at 7:15 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher