

Wed., Nov. 28, 2018

**CITY OF BRISTOL
SPECIAL MEETING**

6:00 P.M.

Chairman Durwood Stewart called this meeting to order with Council-members Tom Clemons, Ellen Lewis, Brigham Shuler, and John Ritter present. City Clerk Robin Hatcher and Attorney D. Jackson Summers were also present. Mayor Steven Cutshaw was not in attendance.

Mr. Buddy Money offered the Opening Prayer. Councilman Shuler led the Pledge of Allegiance.

Councilman Shuler moved to approve the agenda, seconded by Vice-chairman Clemons, all voted in favor.

Mr. Buddy Money, speaking on behalf of Ms. JoeAnn Hansford, indicated that she would not sign a temporary construction easement unless the City agreed to purchase her property for \$3500.00 after meeting all requirements of F.S. 166.065 related to the purchase of real property by a municipality. Councilman Shuler moved to advertise the City's intent to purchase this parcel real property per Ms. Hansford's demands, seconded by Vice-chairman Clemons, carried 4:1 with Councilman Ritter voting nay.

Vice-chairman Clemons moved to enter into a contract with Rostan Solutions, a federally procured entity that specializes in disaster recovery & mitigation, to assist the City with filing FEMA claims, preparing RFPs, etc. to ensure that the City maximizes its FEMA reimbursement dollars, with the understanding that their services are 100% FEMA reimbursable and with a contract limit of \$35,000. Councilman Shuler seconded this motion, all voted in favor.

Matthew Chester of Dewberry Engineers, Inc. presented the Council with a contractor bid tabulation sheet tabulated from sealed bids that were opened and checked for completeness at 4:00 p.m. ET in accordance with the city's RFP to construct the Bristol Erosion Remediation Exigency Project. Bids were received as follows:

North Florida Construction, Inc.	\$ 303,100.00
Roberts & Roberts, Inc.	\$ 224,095.00
Hale Contracting, Inc.	\$ 211,757.00

Vice-chairman Clemons moved to accept the low bid submitted by Hale Contracting, Inc., seconded by Councilman Shuler, carried unanimously.

Councilman Shuler moved to authorize Chairman Stewart and Clerk Hatcher to issue the Notice of Award to Hale Contracting, execute contract documents, issue a Notice to Proceed with Day 1 being the date that USDA-NRCS executes the Grant Agreement with the City of Bristol, and authorizing Clerk Hatcher and/or Chairman Stewart to immediately apply for a 10 day grant extension for the Bristol Erosion Remediation Exigency Project. Councilman Ritter seconded this motion. All voted in favor.

Councilman Ritter moved to rescind City of Bristol Emergency Ordinance #2018-01 as follows:

- 1) Temporary Moratorium against burning rescinded effective 11/28/2018
- 2) Temporary Moratorium against clearing debris on City ROW by private individuals rescinded 11/28/2018
- 3) Authorization for City personnel to undertake any action necessary to restore

or maintain services, including, but not limited to, going on to private property rescinded effective 11/30/2018.

Councilman Shuler seconded this motion. The motion carried 4:1 with Vice-chairman Clemons voting nay.

Vice-chairman Clemons moved to authorize Clerk Hatcher to submit the following items for emergency funding consideration through the SRF Disaster Assistance for Hurricane Michael Emergency Repairs or purchases for water and wastewater systems where loan forgiveness in part or in full is applicable:

- 1) Water Tank Controls Upgrades
- 2) 75,000 gallon Tower Tank Repair
- 3) WWTF repairs
- 4) Purchase of pumping trailer for lift stations and grinder pumps
- 5) Other repairs or purchases that may be identified that qualify for the SFR low interest loan or loan/grant funding

Councilwoman Lewis seconded this motion. All voted in favor.

The Council opened sealed proposals received in accordance with the City's RFQ for Project Management, Engineering, and Environmental Services for FEMA Funded Recovery projects. The Council received one proposal. It was submitted by Dewberry Engineers, Inc. The Council forewent ranking the proposal. Vice-chairman Clemons moved to accept the proposal submitted by Dewberry Engineers, Inc., seconded by Councilman Shuler, carried by all.

Councilman Shuler moved to approve Dewberry Task Order to provide Surveying and Design Services for \$ 17,500.00 and Dewberry Task Order to provide CEI Services for \$6,450.00 for the Main Street and Walnut Street FDOT SCOP Resurfacing Project, seconded by Vice-chairman Clemons, approved unanimously.

Councilman Shuler moved to approve Dewberry Task Order to provide Surveying and Design Services for \$16,500.00 and Dewberry Task Order to provide CEI Services for \$6,200.00 for the Harvell St. and Virginia G Weaver St. FDOT SCOP Resurfacing Project, seconded by Vice-chairman Clemons, all voted in favor.

Councilman Shuler moved to approve execution of a Pumping Agreement with Doyle Brown Septic for pumping grinder pumps beginning retroactively on November 16, 2018 and ending on November 30, 2018 for \$800.00 daily, seconded by Vice-chairman Clemons, approved by all.

Vice-chairman Clemons moved to approve execution of Notice of Grant and Agreement Award prepared by USDA-FPAC-NRCS for the Bristol Erosion Remediation Exigency Project pending approval of bid documents by USDA and with additional funding approved to meet project costs based upon the low bid submitted. Councilwoman Lewis seconded this motion. All voted in favor.

There being no further business, Councilman Shuler moved to adjourn, seconded by Councilman Ritter, all voted in favor. Meeting adjourned at 7:30 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

