

CITY OF BRISTOL
REGULAR MEETING

Mon., Dec.10, 2018

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Tom Clemons, Brigham Shuler, and John Ritter present. Mayor Steven Cutshaw and City Clerk Robin Hatcher were also present. Attorney Summers took his seat at 6:42 p.m. Councilwoman Ellen Lewis was not in attendance.

Councilman Ritter offered the opening prayer. Lt. Summers led the Pledge of Allegiance.

Councilman Shuler moved to approve the Agenda, seconded by Vice-chairman Clemons, all voted in favor.

Vice-chairman Clemons moved to approve the previous month's minutes, seconded by Councilman Shuler, approved by all.

Councilman Shuler moved to approve the monthly bills for payment, seconded by Councilman Ritter, carried by all.

Vice-chairman Clemons moved to approve revised Grant and Loan/Lien application #11238. The approved application awards a grant for \$800.00 and a Loan/lien for \$1050.00 at 0% interest to be repaid in 21 monthly installments of \$50.00/month. Councilman Ritter seconded this motion. It was unanimously approved.

Councilman Shuler moved to adjust the water & sewer utility bills for the First Christian Church due to increased water usage when the Fish and Loaves Ministry was serving free meals to the community as part of the disaster response humanitarian efforts, the First Baptist Church due to the Missouri Baptist Disaster Relief occupying their grounds during the disaster response and recovery period, The Church of Jesus Christ of Latter-Day Saints who accommodated their Helping Hands volunteers for disaster clean-up efforts throughout the community, and Rapunzel's Hair Salon who accommodated various groups serving meals to the community following the disaster. Councilman Ritter seconded this motion, all voted in favor.

Vice-chairman Clemons moved to approve Chairman Stewart and Clerk Hatcher to execute a Loan Resolution and sign all Loan/LOC documents required to obtain a Construction Loan/LOC from Centennial Bank for temporary funding of the Erosion Remediation Exigency Project. The project budget is \$225,000 grant/\$22,500 match, for a total project budget of \$247,500. Councilman Shuler seconded this motion. All voted in favor.

Vice-chairman Clemons moved to approve Dewberry Engineers to change order the City's contract with Hale Contracting to include repairing the asphalt on Virginia G. Weaver Street that was compromised and ultimately collapsed as a result of the erosion that occurred during Hurricane Michael, seconded by Councilman Ritter, carried by all.

Vice-chairman Clemons moved to approve the Chairman and Clerk Hatcher to execute a Loan Resolution and sign all documents required to obtain a Construction Loan/LOC from Centennial Bank for \$239,838 for FDOT SCOP Main St. and Walnut St. Resurfacing Project, which is being funded by a 100% reimbursable grant, seconded by Councilman Shuler, approved by all.

Councilman Shuler moved to approve the Chairman and Clerk Hatcher to execute a Construction Loan/LOC from Centennial Bank for \$227,171 for FDOT SCOP Harvell St. and

Virginia G. Weaver St. Resurfacing Project, which is being funded by a 100% reimbursable grant, seconded by Vice-chairman Clemons, carried unanimously.

Vice-chairman Clemons moved to approve Chairman Stewart and Clerk Hatcher to execute a Loan Resolution and sign all documents required to obtain a secured LOC for \$214,000 at Centennial Bank to be drawn as needed for working capital to begin making storm related repairs, to be secured by a hold on the City of Bristol's Reserve CD ending in #1698, 2003 Reserve Fund MM Acct ending #4671, and 2007 Reserve Fund MM Acct ending #4698, with the principal to be repaid as insurance and FEMA claim payments are received, and interest to be paid monthly, seconded by Councilman Ritter, approved by all.

Councilman Shuler moved to approve Rostan Solutions to prepare and submit Loan and Grant/Loan applications to the Florida Rural Water Association State Revolving Fund Program on behalf of the City of Bristol for Water and Clean Water repairs and purchases, with a 20 year term and current interest rate of 0.27% (interest rate subject to change with the prime rate), and loan forgiveness anticipated to range from 75% - 90% for Emergency Water and Clean Water repairs; approving the Chairman and Clerk Hatcher to execute the application(s); with the motion contingent upon Rostan consultants deeming it in the City's best interest to do so following their detailed review with Engineer Ford and Clerk Hatcher to determine the city's short term and long term water and sewer system repair/upgrade needs, and upon determining that seeking funding for temporary emergency repairs will not jeopardize the city's anticipated FEMA funding requests for desired permanent system upgrades and purchases. Councilman Clemons seconded this motion, all voted in favor.

Councilman Shuler moved to approve advertising for Administration and Engineering Services for the City's CDBG-NR Water-main Replacement Project, seconded by Councilman Ritter, carried by all.

The Council approved, by general consensus, a Letter of Support for the Liberty County Sheriff's Office in support of their efforts to obtain funding for a Training and Command Operations Building.

Councilman Ritter motioned to donate \$200.00 to the Big Bend Hospice Foundation, seconded by Vice-chairman Clemons, all voted in favor.

There being no further business, Councilman Ritter moved to adjourn, seconded by Councilman Shuler, all voted in favor, meeting adjourned at 7:25 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher