

MON., JANUARY 10, 2022

**CITY OF BRISTOL
REGULAR MEETING**

6:30 P.M.

Chair Margaret L. Rankin called this meeting to order at 6:30 p.m. with Councilmembers Coy Collins, Chris Vowell, and Ray Glisson present. Attorney D. Jackson Summers and Clerk Robin M. Hatcher were present. Mayor James Kersey was not in attendance. One council seat is currently vacant.

Councilman Vowell offered the invocation. Councilman Glisson led the Pledge of Allegiance.

Councilman Glisson moved to approve the agenda, seconded by Councilman Vowell, all voted in favor.

There were no public comments.

Attorney Summers swore-in elected officials with terms beginning Jan. 1, 2022 and ending Dec. 31, 2023. Those sworn in were Councilmember Margaret L. Rankin, Councilmember Christian Vowell, and City Clerk Robin M. Hatcher.

Councilmember Rankin turned the gavel over to Attorney Summers for the reorganization of the City Council.

Councilman Glisson nominated Councilmember Margaret Rankin to serve as Council Chair for CY 2022, seconded by Councilman Vowell, all voted in favor.

Councilman Glisson nominated Councilman Christian Vowell to serve as Vice-chair of the City Council for CY 2022, seconded by Councilmember Rankin, carried by all.

Attorney Summers turned the gavel back over to Chair Rankin for the remainder of the meeting.

Vice-chair Vowell moved to approve the December 7, 2021 Regular Council Meeting minutes, the December 13, 2021 Special Council Meeting minutes, the December 13, 2021 Super Council Meeting minutes, and the December 27, 2021 Special Council Meeting minutes, seconded by Councilman Glisson, approved by all.

Councilman Glisson moved to approve the monthly bills for payment, seconded by Vice-chair Vowell, all voted in favor.

Vice-chair Vowell moved to approve execution of an Agreement between the Apalachee Regional Planning Council (ARPC) and City of Bristol for coordination and planning services for the Florida Department of Economic Opportunity (DEO) Competitive Florida Partnership Grant, seconded by Councilman Glisson, approved by all.

Vice-chair Vowell moved to approve advertising for a Design-Build Firm for the City Hall/Fire House Expansion and Renovation Project contingent upon USDA's approval of the RFQ Ad and RFQ Documents, seconded by Councilman Glisson, carried by all.

Per a request by Kevin Williams on behalf of the Liberty County School Board, Vice-chair Vowell moved to approve installation of a street light on Myers Ann Street across from the bus barn, seconded by Councilman Glisson, carried unanimously.

Vice-chair Vowell moved to approve Grinder Pump Grant Application #12083 requesting reimbursement for ½ the costs of grinder pump repairs for a very, low income household, seconded by Councilman Glisson, carried by all.

Attorney Summers read, by title, the first reading of proposed Ordinance No. 2022-01, **AN ORDINANCE OF THE CITY OF BRISTOL, FLORIDA, FOR THE ESTABLISHMENT OF A CROSS-CONNECTION CONTROL AND BACK FLOW PREVENTION PROGRAM;**

DESIGNATION OF RESPONSIBILITY; RECITAL OF DEFINITIONS; RECITAL OF REQUIREMENTS; RECITAL OF POLICY; DESIGNATION OF FACILITIES; RECITAL OF PENALTY FOR NON-COMPLIANCE; RESOLUTION OF CONFLICTS; PROVIDING FOR EFFECTIVE DATE. Vice-chair Vowell moved to advertise the City's intent to adopt and enact Ordinance No. 2022-01, seconded by Councilman Glisson, carried unanimously.

Engineer Byler requested that councilmembers bring recommendations to the February City Council Meeting for a city street(s) in need of resurfacing to make application for a FDOT M-SCOP Resurfacing Grant.

Vice-chair Vowell moved to reschedule the Sep. 5, 2022 Regular Council Meeting for Sep. 12, 2022 due to the Labor Day holiday, seconded by Councilman Glisson, all voted in favor.

There being no further business, Vice-chair Vowell moved to adjourn, seconded by Councilman Glisson, carried by all. Meeting adjourned at 7:14 p.m.

Chair: Margaret L. Rankin

City Clerk: Robin M. Hatcher

MON., JANUARY 31, 2022

**CITY OF BRISTOL
SPECIAL MEETING**

5:00 P.M.

Chair Margaret L. Rankin called this meeting to order at 5:05 p.m. with Councilmembers Coy Collins, and Vice-chair Chris Vowell present. Attorney D. Jackson Summers, City Clerk Robin M. Hatcher and Mayor James P. Kersey, Jr. were present. Councilman Ray Glisson was not in attendance. One council seat remains vacant.

Mayor Kersey offered the invocation. Chair Rankin led the Pledge of Allegiance.

Vice-chair Vowell moved to approve the agenda, seconded by Councilman Collins, all voted in favor.

There were no public comments.

Vice-chair Vowell moved to approve advertising and soliciting employment applications for a second full time dual-licensed Water/Wastewater Treatment Plant Operator, Class C or higher, salary to be determined/commensurate with experience. Councilman Collins seconded this motion. All voted in favor.

Vice-chair Vowell moved to approve continued use of Operator Page Wahlquist as a temporary back-up operator and FRWA as secondary back-up operator while Sr. Water/Wastewater Operator Michael Wahlquist is out on extended medical leave. This motion was seconded by Councilman Collins and carried unanimously.

There being no further special items of business to address, Vice-chair Vowell moved to adjourn, seconded by Councilman Collins, carried by all. Meeting adjourned at 5:15 p.m.

Chair: Margaret L. Rankin

City Clerk: Robin M. Hatcher