

MON., JULY 12, 2021

CITY OF BRISTOL
REGULAR MEETING

6:30 P.M.

Chair Margaret Rankin called this meeting to order at 6:30 p.m. Councilmembers Chris Vowell, Mary Bracewell, and Vice-chair Tom Clemons, Mayor Frances Cutshaw, Attorney D. Jackson Summers, and City Clerk Robin M. Hatcher were present. Public Works Supervisor Rocky Peddie, Fire Chief Dale Hobby, and Engineer Noah Byler, Dewberry Engineers were also in attendance. Sr. Operator Michael Wahlquist joined the meeting at 6:35 p.m. One seat remains vacant on the Council.

Councilman Vowell offered the invocation. Councilwoman Bracewell led the Pledge of Allegiance.

Vice-chair Clemons moved to approve the Agenda, seconded by Councilman Vowell, all voted in favor.

There were no public comments.

Vice-chair Clemons moved to approve the previous month's minutes, seconded by Councilman Vowell, carried by all.

Vice-chair Clemons moved to approve the monthly bills for payment, seconded by Councilman Vowell, approved by all.

Vice-chair Clemons moved to approve paying 50% of KMG Roofing Invoice #1044 for materials and work completed to date, with the remainder of invoice #1044 to be paid upon satisfactory completion of the project scope of work and Certificates of Completion issued for all project locations by Building Inspector Garry Millender. Councilman Vowell seconded this motion. All voted in favor.

Vice-chair Clemons moved to approve Hale Contracting, Inc. Change Order #3 for an increase of \$7910.00 for the Bristol Erosion Remediation Phase II Project, and to approve payment of the final invoice in the amount of \$7910.00 upon approval of Engineer Noah Byler. Councilman Vowell seconded this motion. All voted in favor.

Vice-chair Clemons moved to approve amending the Scope of Work on the Miller Road Check-Valve/Laterals Project to include the following properties:

- 1) 12307 NW Miller Rd
- 2) 12327 NW Miller Rd
- 3) 12565 NW Miller Rd.

Councilman Vowell seconded this motion. Motion carried unanimously.

Vice-chair Clemons moved to approve State-Funded Grant Agreement for Hurricane Loss Mitigation Program-Mitigation Retrofit Program for residential homeowners, seconded by Councilman Vowell, all voted in favor.

Vice-chair Clemons moved to approve Hurricane Loss Mitigation Program (HLMP) Task Order submitted by The Management Experts LLC, seconded by Councilman Vowell, approved by all.

Vice-chair Clemons moved to approve remittance of \$5,000.00 Mosquito Control allocation to the Liberty County Board of County Commissioners, seconded by Councilman Vowell, carried by all.

Public Works Supervisor Rocky Peddie did not make a recommendation for hire to fill the Public Works Maintenance Technician I Position. He will be prepared to make a recommendation at a later date.

New Market Tax Credit project ideas will be discussed at a future workshop, date to be determined.

Vice-chair Clemons moved to approve TownCloud Website Hosting/Service Agreement for \$1,188.00 annually, seconded by Councilman Vowell, all voted in favor.

Vice-chair Clemons moved to accept a proposal to provide professional Architectural/Engineering services submitted by MLD Architects to prepare a Preliminary Architect Report (PAR) for submittal to USDA for a Hurricane Michael and Community Facilities funding application for the City Hall/Fire Department Expansion Project, seconded by Councilman Vowell, carried by all.

Mayor Cutshaw read aloud, by title, proposed Resolution No. 2021-23. Vice-chair Clemons moved to adopt Resolution No. 2021-23, A RESOLUTION OF THE CITY OF BRISTOL, FLORIDA ADOPTING THE LIBERTY COUNTY LOCAL MITIGATION STRATEGY PLAN 2021, seconded by Councilman Vowell, unanimously carried.

Vice-chair Clemons moved to approve a new paid benefit for employees, accepting a proposal from Colonial Life to provide \$20,000 Guarantee Issue Group Term Life, AD&D, Waiver of Premium Benefit with a two year rate guarantee of \$1.787 per \$1000 of coverage, seconded by Councilman Vowell, all voted in favor.

Operator Wahlquist informed the Council the elevated tank valve replacement project has not been completed due to rainy weather.

A Budget Workshop to discuss the 2021/2022 budget and millage rate was scheduled for July 26, 2021 at 5:00 p.m. ET.

There being no further business, Vice-chair Clemons moved to adjourn, seconded by Councilman Vowell, all voted in favor. Meeting adjourned at 7:47 p.m.

Chair: Margaret Rankin

City Clerk: Robin M. Hatcher