

MON., APRIL 5, 2021

**CITY OF BRISTOL
REGULAR MEETING**

6:30 P.M.

Chair Margaret Rankin called this meeting to order at 6:30 p.m. with Council-members Tom Clemons, Chris Vowell, and Mary Bracewell present. Mayor Frances Cutshaw, Attorney D. Jackson Summers, and City Clerk Robin M. Hatcher were also present. One seat remains vacant on the Council.

Councilman Vowell offered the Invocation. Councilman Clemons led the Pledge of Allegiance.

Councilman Clemons moved to approve the agenda with the deletion of item #15, proposal by BTW Services and the addition of a new item #15, Grinder Pump Loan/Lien Agreement #12862; seconded by Councilman Vowell, carried by all.

There were no public comments.

Councilman Clemons moved to approve the previous month's minutes, seconded by Councilman Vowell, all voted in favor.

Councilman Clemons moved to approve the monthly bills for payment, seconded by Councilman Vowell, approved by all.

Agenda Item 7, Consider filling vacated seat on the Council, was tabled until the May 10, 2021 meeting.

Councilman Vowell moved to elect Councilman Tom Clemons to serve as Vice-chair of the City Council for CY 2021, seconded by Councilwoman Bracewell, approved by all.

Sealed bids were opened for "City of Bristol Wastewater Improvements Project" to replace check valves and install residential pressurized sewer laterals at various locations within the City of Bristol's sewer service area. Bids were received as follows:

Infrastructure, Inc., Tallahassee, Florida	\$ 99,675.00
Dogwood Builders, LLC, Hosford, Florida	\$ 75,345.00

Both bids came in above budget. Councilman Vowell moved to table this item pending further information and clarification regarding the possibility of negotiating with the low bidder, seconded by Vice-chair Clemons, carried by all.

Vice-chair Clemons moved to approve Resolution #2021-13, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE MARCH 16, 2021- MARCH 22, 2021, seconded by Councilman Vowell, all voted in favor.

Vice-chair Clemons moved to approve Resolution #2021-14, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE MARCH 23, 2021- MARCH 29, 2021, seconded by Councilman Vowell, all voted in favor.

Vice-chair Clemons moved to approve Resolution #2021-15, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE MARCH 30, 2021- APRIL 5, 2021, seconded by Councilman Vowell, all voted in favor.

Vice-chair Clemons moved to approve Resolution #2021-16, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE APRIL 6, 2021- APRIL 12, 2021, seconded by Councilman Vowell, carried by all.

Vice-chair Clemons moved to rescind Emergency Mandatory Mask Ordinance #2020-01, seconded by Councilman Vowell, unanimously carried.

Vice-chair Clemons moved to approve Grinder Pump Grant and Loan/Lien Application #12862, granting an \$800.00 grant and \$1350.00 zero percent interest loan for a grinder pump replacement for a low/moderate income property owner, seconded by Councilman Vowell, approved by all.

There being no further business, Vice-chair Clemons moved to adjourn, seconded by Councilman Vowell, all voted in favor. Meeting adjourned at 7:30 p.m.

Chair: Margaret Rankin

City Clerk: Robin M. Hatcher

WEDS., APRIL 14, 2021

**CITY OF BRISTOL
SPECIAL MEETING**

4:00 P.M.

Chair Margaret Rankin called this meeting to order at 4:00 p.m. with Council-members Chris Vowell, Mary Bracewell, and Vice-chair Tom Clemons present. Mayor Frances Cutshaw and Assistant Clerk Nicole Day were also present. Attorney Jackson Summers and City Clerk Robin Hatcher attended remotely via zoom. One council seat remains vacant.

Councilman Vowell offered the Invocation. Chair Rankin led the Pledge of Allegiance. There were no public comments.

Vice-chair Clemons moved to approve the agenda with the addition of item 5B. Wastewater Treatment Plant Emergency Repair, seconded by Councilman Vowell, all voted in favor.

No sealed bids were received for “Construction Repairs at Various City Properties Project”.

Vice-chair Clemons moved to declare the replacement of the control panel at the Wastewater Treatment Plant an emergency item, to authorize Clerk Hatcher to contact DEP to see about obtaining an emergency State Revolving Fund Loan with loan forgiveness, to proceed with making the repair as quickly as possible and approve a quote from Integrated Controls to build the control panel for \$25,785.00, seconded by Councilman Vowell, approved by all.

The Council discussed bids received on April 5, 2021 for “City of Bristol Wastewater Improvements Project” to replace check valves and install residential pressurized sewer laterals at various locations within the City of Bristol’s sewer service area. They acknowledged that all bids were above budget and by general consensus, directed Engineer Byler to negotiate with the low bidder, Dogwood Builders, LLC, to see if the project could be brought into budget.

There being no further business, Vice-chair Clemons moved to adjourn, seconded by Councilman Vowell, all voted in favor. Meeting adjourned at 4:17 p.m.

A public workshop, with presenter Eric Davis, Davis Business Advisory Services, PLLC immediately followed the Special Meeting for the purpose of educating the Council on the New Market Tax Credit (NMTC).

Chair: Margaret Rankin

City Clerk: Robin M. Hatcher

WEDS., APRIL 21, 2021

**CITY OF BRISTOL
SPECIAL MEETING**

4:30 P.M.

Chair Margaret Rankin called this meeting to order at 4:30 p.m. with Council-members Chris Vowell, Mary Bracewell, and Vice-chair Tom Clemons present. Mayor Frances Cutshaw and City Clerk Robin Hatcher were also present. Attorney Summers was not in attendance. One council seat remains vacant.

Chair Rankin led The Lord's Prayer, followed by the Pledge of Allegiance.

Vice-chair Clemons moved to approve the agenda, seconded by Councilman Vowell, approved by all.

There were no public comments.

Vice-chair Clemons moved to break down Hurricane Michael repairs to City Hall/ the Revell House/and other city properties project into 3 different projects consisting of a roofing project for all roof repairs, a project to replace the insulated, wind rated roll-up doors at the fire department, and a project for all other repairs at city properties, seconded by Councilman Vowell, carried unanimously.

Vice-chair Clemons moved to authorize third party consultant Traci Buzbee of The Management Experts to reach out to FEMA to see if any of the bid requirements could be waived since the City did not receive any bids when the project was previously bid, seconded by Councilman Vowell, carried by all.

Vice-chair Clemons moved to approve modification of Dewberry's Engineering Contract for the USDA SEARCH Grant to an approved format utilized by USDA, seconded by Councilman Vowell, all voted in favor.

Vice-chair Clemons moved to approve Amendment 2 to DEP SRF Agreement DW39021, increasing the grant's eligible funding amount, seconded by Councilman Vowell, carried by all.

There being no further business, Vice-chair Clemons moved to adjourn, seconded by Councilman Vowell, all voted in favor. Meeting adjourned at 4:49 p.m.

Chair: Margaret Rankin

City Clerk: Robin M. Hatcher