

CITY OF BRISTOL

MON., OCT. 5, 2020

REGULAR (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order with Council-members Tom Clemons, Jon Allen, and Vice-chair Margaret Rankin present. Mayor Heather Willis, Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also present. Councilwoman Charlotte Shuler was not present.

Public Works Supervisor Rocky Peddie offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda, seconded by Councilman Allen, approved by all.

Chairman Stewart opened the Public Comment Period: Mr. James Flowers commented on the water lines and poor water quality of Clay Street suggesting that the Council consider replacing the older lines or implement a regular flushing schedule in this area.

Councilman Clemons moved to approve the previous month's minutes, seconded by Vice-chair Rankin, approved by all.

Councilman Clemons moved to approve the monthly bills, seconded by Vice-chair Rankin, all voted in favor.

Councilman Clemons moved to approve Resolution #2020-42, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE OCTOBER 6 - OCTOBER 12, 2020, seconded by Vice-chair Rankin, carried by all.

Vice-chair Rankin moved to approve Resolution #2020-43, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO HURRICANE SALLY, EFFECTIVE SEPTEMBER 23 - SEPTEMBER 29, 2020, seconded by Councilman Allen, carried unanimously.

Councilwoman Shuler took her seat at 6:38 p.m.

Vice-chair Rankin moved to approve Resolution #2020-44, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO HURRICANE SALLY, EFFECTIVE SEPTEMBER 30 – OCTOBER 6, 2020, seconded by Councilman Allen, all voted in favor.

The Council revisited Emergency Mandatory Face Covering Ordinance #2020-01. Following some discussion, by general consensus, the Council agreed that this ordinance should remain in force.

The Council reviewed proposal(s) received in response to their advertised Request for Proposals for an independent contractor to serve as Building Official for the City of Bristol. One request was received as follows:

Millender Inspection Services, LLC

\$1400.00/month

The Council tabled this item, authorizing Councilwoman Shuler to interview Mr. Garry Millender and bring her recommendation to the Council at a Special Meeting to be held on October 12, 2020 at 6:30 p.m.

Councilman Clemons moved to approve a CDBG DR Task Order submitted by Traci Buzbee, The Management Experts, LLC to write applications and administer funded CDBG-DR Grants, seconded by Vice-chair Rankin, all voted in favor.

Councilman Clemons moved to approve North Florida Construction, CDBG NR Watermain Replacement Project, Change Order #1 for an increase of \$108,162.50, seconded by Vice-chair Rankin, carried by all.

Vice-chair Rankin moved to schedule the following Special (Virtual) Meetings to consider COVID-19 and Hurricane Sally related issues for the following dates: Oct. 12, 19, and 26, 2020 at 6:30 p.m. and to schedule a Special Meeting for Nov. 2, 2020 at 6:30 p.m., place TBD, seconded by Councilwoman Shuler, all voted in favor.

Councilman Clemons moved to donate \$200.00 to the Liberty County Sheriff's Office drive-thru Trunk-or-Treat 2020, seconded by Councilwoman Shuler, carried unanimously.

Councilman Clemons moved to approve the parade route and road closures for the Christmas Parade to be held on Sat., Dec. 12, 2020 from 7:00 p.m. – 8:00 p.m., seconded by Vice-chair Rankin, approved by all.

Councilman Clemons moved to approve Page Wahlquist to serve as a substitute Operator for \$150.00/day for a 4 day period, Oct. 5 – 8, 2020 while Operator Michael Wahlquist is out of town for family medical leave, seconded by Councilwoman Shuler, carried by all.

Vice-chair Rankin moved to approve the purchase of a new mower for the City of Bristol's Road Dept. for \$8072.13 on FL State Contract, seconded by Councilman Clemons, all voted in favor.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilwoman Shuler, all voted in favor. Meeting adjourned at 8:16 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

CITY OF BRISTOL

MON., OCT. 12, 2020

SPECIAL (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order with Council-members Tom Clemons, Charlotte Shuler, and Vice-chair Margaret Rankin present. Mayor Heather Willis, Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also present. Councilman Jon Allen was not in attendance.

Councilwoman Charlotte Shuler offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Councilwoman Shuler moved to approve the agenda, seconded by Councilman Clemons, approved by all.

There were no public comments.

Vice-chair Rankin moved to approve Resolution #2020-45, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE OCTOBER 13 - OCTOBER 19, 2020, seconded by Councilwoman Shuler, carried by all.

Vice-chair Rankin moved to approve Resolution #2020-46, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO HURRICANE SALLY, EFFECTIVE OCTOBER 7 – OCTOBER 13, 2020, seconded by Councilman Clemons, carried unanimously.

Per Councilwoman Shuler's recommendation, Councilman Clemons moved to accept the proposal submitted by Millender Inspection Services, LLC to serve as an independent contractor providing building official and inspection services for the City of Bristol for \$1400.00/month, seconded by Vice-chair Rankin, all voted in favor.

The Council authorized Vice-chair Rankin to interview applicant(s) applying for the Water/Wastewater Operator position, but later directed her to hold off on interviewing.

Councilman Clemons moved to extend the end date for both of the contracted temporary laborer positions from Oct. 27, 2020 to Dec. 31, 2020, to be paid at the current rate of pay, seconded by Vice-chair Rankin, all voted in favor.

Councilman Clemons moved to approve Harvell St. and Virginia G Weaver St SCOP Project Change Order #1 submitted by Roberts & Roberts, for an increase of \$8405.20 pending approval by FDOT, seconded by Vice-chair Rankin, carried by all.

Councilman Clemons moved to approve North Florida Construction Pay Request No. 2 for \$252,902.66 for the 2017 CDBG NR Watermain Project, seconded by Vice-chair Rankin, approved by all.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Clemons, all voted in favor. Meeting adjourned at 7:38 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

MON., OCT. 19, 2020

CITY OF BRISTOL
SPECIAL (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order with Council-members Tom Clemons, Charlotte Shuler, Jon Allen, and Vice-chair Margaret Rankin present. Mayor Heather Willis, Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also present.

Public Works Supervisor Rocky Peddie offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda, seconded by Councilman Allen, approved by all.

There were no public comments.

Vice-chair Rankin moved to approve Resolution #2020-47, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE OCTOBER 20 - OCTOBER 26, 2020, seconded by Councilwoman Shuler, carried by all.

Councilman Clemons moved to approve Resolution #2020-48, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO HURRICANE SALLY, EFFECTIVE OCTOBER 14 – OCTOBER 20, 2020, seconded by Councilman Allen, carried unanimously

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilwoman Shuler, all voted in favor. Meeting adjourned at 6:40 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

CITY OF BRISTOL

MON., OCT. 26, 2020

SPECIAL (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order with Council-members Tom Clemons, Charlotte Shuler, Jon Allen, and Vice-chair Margaret Rankin present. City Clerk Robin Hatcher was also present. Mayor Heather Willis and Attorney D. Jackson Summers were not present.

Public Works Supervisor Rocky Peddie offered the invocation. Vice-chair Rankin led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda, seconded by Councilwoman Shuler, approved by all.

There were no public comments.

Councilman Clemons moved to approve Resolution #2020-49, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE OCTOBER 27 - NOVEMBER 2, 2020, seconded by Vice-chair Rankin, carried by all.

Vice-chair Rankin moved to approve Resolution #2020-50, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO HURRICANE SALLY, EFFECTIVE OCTOBER 21 – OCTOBER 27, 2020, seconded by Councilman Clemons, approved by all.

Councilman Clemons moved to approve amended Roberts & Roberts Change Order No. 1 for an increase of \$7,077.70 for additional sodding work on the Harvell and Virginia G Weaver St. SCOP Project, seconded by Vice-chair Rankin, unanimously approved.

Vice-chair Rankin moved to appoint D. Christine Thurman, Thurman Law Firm, PLLC, 241 East 6th Street, Tallahassee, FL to serve as Special Master for the City of Bristol at a rate of \$150.00 per hour including travel to and from her office. Councilwoman Shuler seconded this motion. All voted in favor.

Councilwoman Shuler moved to approve execution of the Building Official General Services Agreement submitted by Mr. Garry Millender, Millender Inspection Services, LLC; seconded by Vice-chair Rankin, approved by all.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilwoman Shuler, all voted in favor. Meeting adjourned at 6:46 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher