

CITY OF BRISTOL

Monday, July 6, 2020

REGULAR (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order with Councilmembers Tom Clemons, Charlotte Shuler, and Vice-chair Margaret Rankin present. Mayor Heather Willis and City Clerk Robin Hatcher were also present. Councilman Jon Allen and Attorney Jackson Summers were not in attendance.

Public Works Supervisor Rocky Peddie offered the invocation. Chairman Stewart led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the Agenda with the deletion of Agenda Item 11: Dewberry Task Order for Engineering Services for DEO RIF Grant, seconded by Councilman Clemons, all voted in favor.

There were no public comments.

Vice-chair Rankin moved to approve the previous month's minutes, seconded by Councilman Clemons, all voted in favor.

Councilman Clemons moved to approve the monthly bills for payment, seconded by Vice-chair Rankin, approved by all.

Vice-chair Rankin moved to authorize Clerk Hatcher and Chairman Stewart to obtain temporary/interim financing at Centennial Bank for the purchase of the new Fire Truck once we receive our official Obligation Letter from USDA. Councilman Clemons seconded this motion. Motion carried unanimously.

Mayor Willis read aloud, by title, Resolution #2020-20, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE JULY 7 – JULY 13, 2020. Councilman Clemons moved to adopt Resolution #2020-20, seconded by Vice-chair Rankin, all voted in favor.

Vice-chair Rankin moved to waive late fees and disconnects for non-payment for July 2020 due to COVID-19, seconded by Councilman Clemons, carried by all.

Chairman Stewart scheduled Special (Virtual) Meetings to consider COVID-19 related issues for the following dates: July 13, July 20, and July 27, 2020 at 6:30 p.m.

Councilman Clemons moved to approve CDBG 2017 Grant Modification No. 1, adding the Harvell Street water-main extension and SR 20 water-main relocation (Service Area #2) to the CDBG Grant Agreement with DEO, seconded by Councilwoman Shuler, approved by all.

Vice-chair Rankin moved to suspend all code enforcement activities thru August 10, 2020, seconded by Councilwoman Shuler, all voted in favor.

The Council, by general consensus, agreed to pay interest accrued by Ten-8 Equipment while holding the Fire Truck for the City of Bristol while the USDA Grant/Loan application for funding is processing, an Obligation Letter is obtained, interim financing is secured, and the City takes possession of the truck.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilwoman Shuler. All voted in favor. Meeting adjourned at 7:21 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

CITY OF BRISTOL
Monday, July 13, 2020 SPECIAL (Virtual) MEETING 6:30 P.M.

Chairman Durwood Stewart called this Special City Council Meeting to order with Councilmembers Tom Clemons, Charlotte Shuler, Jon Allen, and Vice-chair Margaret Rankin present. Attorney D. Jackson Summers and City Clerk Robin Hatcher were also present. Mayor Heather Willis was not in attendance.

Public Works Supervisor Rocky Peddie offered the Invocation. Chairman Stewart led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda, seconded by Councilwoman Shuler, all voted in favor.

There were no public comments.

Chairman Stewart read aloud, by title, Resolution #2020-21, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE JULY 14 - JULY 20, 2020. Councilman Allen moved to adopt Resolution # 2020-21, seconded by Vice-chair Rankin, carried by all.

Vice-chair Rankin moved to approve USDA's Letter of Conditions re: Loan/Grant for Fire Truck Purchase, seconded by Councilman Clemons, approved by all.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Clemons, all voted in favor. Meeting adjourned at 6:41 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

Monday, July 20, 2020

CITY OF BRISTOL
SPECIAL (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this Special City Council Meeting to order with Councilmembers Tom Clemons, Jonathan Allen and Vice-chair Margaret Rankin present. Mayor Heather Willis, Attorney D. Jackson Summers and City Clerk Robin Hatcher were also present. Councilwoman Charlotte Shuler was not in attendance.

Public Works Supervisor Rocky Peddie offered the Invocation. Chairman Stewart led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the Agenda, seconded by Councilman Clemons, all voted in favor.

Mayor Willis read aloud, by title, Resolution #2020-22, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE JULY 21 – JULY 27, 2020. Councilman Clemons moved to adopt Resolution #2020-22, seconded by Vice-chair Rankin, carried unanimously.

Upon certification by Dewberry Engineer Justin Ford that DEO was satisfied with the RIF Project Scope of Work and that all grant deliverables would be completed and submitted to DEO to satisfy all grant requirements, Councilman Allen moved to approve Dewberry Task Order for \$275,000 for engineering services to provide deliverables for a DEO RIF Grant Downtown Feasibility Study, seconded by Councilman Clemons, all voted in favor.

Councilman Clemons moved to approve hiring Brandon Lee Black as a temporary contract laborer at \$12/hour for 25-30 hours per week with a retroactive start date of July 15, 2020, seconded by Vice-chair Rankin, approved by all.

Councilman Clemons moved to approve North Florida Construction pay application #1 for CDBG 2017 Water-main Project, seconded by Vice-chair Rankin, carried by all.

The engineers informed the Council that they had placed stakes, marking where new erosion is occurring at “the hole” located in front of the Bristol Cemetery so that they can monitor it weekly and track any changes. They recommended adding more sod and/or seed to the area as a first step to intervention, before resorting to more aggressive/more expensive alternatives.

Chairman Stewart scheduled a budget workshop for August 12, 2020 at 6:00 p.m.

There were no public comments.

There being no further business, Vice-chair Rankin moved to adjourn, seconded by Councilman Allen, all voted in favor. Meeting adjourned at 7:15 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher

Monday, July 27, 2020

CITY OF BRISTOL
SPECIAL (Virtual) MEETING

6:30 P.M.

Chairman Durwood Stewart called this Special City Council Meeting to order with Councilmembers Tom Clemons, Jonathan Allen, and Vice-chair Margaret Rankin present. Attorney D. Jackson Summers and City Clerk Robin Hatcher were also present. Mayor Heather Willis was not in attendance. Councilwoman Charlotte Shuler joined the meeting late due to technical difficulties.

Public Works Supervisor Rocky Peddie offered the invocation. Chairman Stewart led the Pledge of Allegiance.

Vice-chair Rankin moved to approve the agenda, seconded by Councilman Allen, all voted in favor.

Chairman Stewart read aloud, by title, Resolution #2020-23, A RESOLUTION FOR THE DECLARATION OF A LOCAL STATE OF EMERGENCY EXTENSION DUE TO COVID-19, EFFECTIVE JULY 28 – AUGUST 3, 2020. Vice-chair Rankin moved to adopt Resolution #2020-23, seconded by Councilman Clemons, approved by all.

Councilwoman Shuler took her seat (virtually) at 6:33 p.m.

Misty Ramsey urged the Council to take action supporting mandatory facemasks to be worn inside businesses located inside the City of Bristol and outside when social distancing is not possible. Per Council directives, Attorney Summers will prepare an Emergency Facemask Ordinance for the Council's consideration at the August 3, 2020 Special Meeting of the City Council.

There were no public comments.

There being no further business, Councilman Allen moved to adjourn, seconded by Vice-chair Rankin, all voted in favor. Meeting adjourned at 7:15 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher