

August 5, 2019

**CITY OF BRISTOL
REGULAR MEETING**

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Tom Clemons, Ellen Lewis, and Margaret Rankin present. Mayor Steven Cutshaw, Attorney D. Jackson Summers, and City Clerk Robin Hatcher were also in attendance. Councilman Brigham Shuler was not in attendance.

Councilwoman Lewis offered the invocation. Councilwoman Rankin led the Pledge of Allegiance.

Vice-chairman Clemons moved to approve the agenda, seconded by Councilwoman Rankin, approved by all.

Vice-chairman Clemons moved to approve the previous month's minutes, seconded by Councilwoman Lewis, all voted in favor.

Councilwoman Rankin moved to approve the monthly bills for payment, seconded by Councilwoman Lewis, carried by all.

Vice-chairman Clemons moved to remit \$5000.00 for mosquito control services to the L.C.B.C.C., as budgeted, seconded by Councilwoman Lewis, unanimously approved.

Mr. Rick Pettis, AICP, David Melvin Engineering, introduced himself to the Council and offered his grant writing services to the Council. The Council didn't take any action currently. They may reconsider his offer after the City's Engineering Services Agreement with Dewberry is reviewed to ensure that the City doesn't breach our agreement with Dewberry.

After the Council discussed a proposed FDEP State Revolving Fund Wastewater Loan Agreement, Chairman Stewart read proposed Resolution #2019-04 aloud by title. Vice-chairman Clemons moved to adopt Resolution #2019-04, A RESOLUTION OF CITY OF BRISTOL, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE. Councilwoman Lewis seconded the motion, carried by all, Vice-chairman Clemons moved to amend Resolution #2019-03, giving signing authority to the Chairman, as necessary, in order to avoid a conflict of interest for Mayor Cutshaw who is employed by FDEP, seconded by Councilwoman Rankin, all voted in favor.

Engineer Noah Byler informed the Council that the design phase was complete on the Main St. and Walnut St. SCOP Resurfacing Project and that he expected FDOT's approval of the design and their authorization to move forward with advertising within the next week or so. Pending FDOT's approval, Councilwoman Rankin moved to approve advertising Request for Proposals for this SCOP Project, seconded by Vice-chairman Clemons, carried by all.

Clerk Hatcher, on behalf of Mason Keever, Finance Director, LCBC requested that the Council approve an adjustment to the water bill at Veteran's Memorial Ball Park due to a major water leak in a remote area of the park. The sewer portion of the bill was adjusted a total of \$6,351.82 for July and August due to the leak, the Council did not take action to reduce the water portion of the bill primarily because it has not been the policy of the Council to adjust water bills due to leaks historically, and secondarily, there was a perceived lack of responsiveness on the part of county staff to timely locate the leak after having been notified by city staff of an apparent leak/excessive usage the previous month.

City Planner Tony Arrant advised the Council that the LCSB needs to make a written request to the City requesting water and sewer services at the new high school and submit their engineer's peak demand flow for each, and the Council needs to formally approve those peak demands and agree to provide those services.

Vice-chairman Clemons moved to approve a Used Equipment Donation Agreement accepting a donated 2000 Model Fire Truck from a dealer in Marianna, to replace the 1984 #2 fire truck, issuing an IRS Donation Form with a donation value of \$50,000 based upon the retail cost of similar equipment on the market, seconded by Councilwoman Rankin, all voted in favor.

There being no further business, Vice-chairman Clemons moved to adjourn, seconded by Councilwoman Rankin, carried by all. Meeting adjourned at 7:40 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher