

CITY OF BRISTOL, FLORIDA

APPLICATION FOR EMPLOYMENT

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PERSONAL INFORMATION

Date of Application: _____

Name: _____
Last First Middle

Address: _____
Street (Apt) City/State Zip

Mailing Address if different from above City/State Zip

Contact information: () () _____
Home Telephone Cell Phone Email

Do you possess a valid FL Drivers License? _____ Drivers License Number: _____

Do you currently own or have access to dependable transportation to and from the workplace? _____

Are you a U.S. Citizen? _____ If yes, do you possess a Social Security Card? _____

If no, do you possess an I-151 Card an I-551 Card or an I-94 Card stamped "Employment Authorized"? _____

Are you a veteran? _____

Have you ever been convicted of a criminal offense? _____ If yes, please explain:

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POSITION SOUGHT: _____ **Available Start Date:** _____

Desired Pay Range: _____ **Are you currently employed?** _____
Hourly or Salary

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EDUCATION:

	Name and Location	Graduate? Degree Obtained?	Major/Subjects of Study
High School			
College or University			
Specialized Training, Trade School, etc.			
Other Education			

Please list any professional or occupational certificates or registrations which you currently hold:

Are you currently a Notary Public?

Please list your areas of highest proficiency, special skills, or other items that may contribute to your abilities in performing the above mentioned position and indicate your level of proficiency (example: somewhat familiar with, proficient, extremely proficient).

Other Training:

List below any courses, seminars, workshops, conferences, or other training that is especially relevant in preparing you for this position. Please list only relevant courses and give complete and meaningful information so your training can be fairly evaluated (Course title, length, content, etc):

EMPLOYMENT HISTORY:

Please list beginning from most recent:

Dates Employed	Company Name	Location	Role/Title

Supervisor: _____ Contact Ph: _____

MAY WE CONTACT THIS EMPLOYER? _____

Job notes, tasks performed, and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Supervisor: _____ Contact Ph: _____

MAY WE CONTACT THIS EMPLOYER? _____

Job notes, tasks performed, and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Supervisor: _____ Contact Ph: _____

MAY WE CONTACT THIS EMPLOYER? _____

Job notes, tasks performed, and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Supervisor: _____ Contact Ph: _____

MAY WE CONTACT THIS EMPLOYER? _____

Job notes, tasks performed, and reason for leaving:

Please list three (3) personal references not related to you whom you have known at least one year:

Name	Address/Business/Phone	Years Acquainted

Do you currently have a relative(s) working for the City of Bristol or currently serving on the Bristol City Council? _____ If so, please list name(s) ,relationship, and if applicable, list department and position held:

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Return Application to:
 Robin M. Hatcher, City Clerk
 City of Bristol
 12444 NW Virginia G. Weaver Street
 P.O. Box 207
 Bristol, Florida 32321

Email: rmh.cityofbristol@fairpoint.net Subject: Application for Employment

*Veterans’ preference shall be given to eligible veterans in accordance with existing State Laws.

THE CITY OF BRISTOL IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER/FAIR HOUSIING/HANDICAP ACCESSIBLE/DRUG-FREE/SMOKE-FREE WORKPLACE.

NON-DISCRIMINATION STATEMENT

“The City of Bristol is an equal opportunity provider and employer”

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.