

**CITY OF BRISTOL
POSITION DESCRIPTION**

TITLE: Water/Wastewater Plant Operator C

PAY GRADE: C (Non-EXEMPT)

GENERAL DESCRIPTION OF DUTIES

Operation and management of treatment plant machines and equipment to purify and clarify water for human consumption and for industrial use; and controlling treatment plant machines and equipment to meet State requirements for discharge and the proper disposal of solid discharge.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS:

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Maintenance and operation of water/wastewater treatment plant machines and equipment
- Confirm safe water conditions
- Confirm proper treatment of wastewater and confirms proper discharge of effluent
- Monitor and record proper flow rates and performing tests and inspections as required
- Meet report requirements of regulatory authorities
- Maintenance of traffic lights
- Provide assistance to Maintenance Department with mowing, road maintenance, water meter reading/maintenance, etc.
- After hours and weekend response for emergencies and routine inspection of facilities
- Perform other duties as assigned

MINIMUM QUALIFICATIONS:

High school diploma or GED and two years experience in water/wastewater plant operations; or an equivalent combination of training and experience which provides the required knowledge, skills, and abilities to do the job.

LICENSES, CERTIFICATIONS OR REGISTRATIONS:

State of Florida "C" Water Plant Operator Certificate
State of Florida "C" Wastewater Plant Operator Certificate

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of Water/wastewater plant treatment facilities and operations
- Knowledge of State regulations governing the purification and clarification of water for human consumption and for industrial use

- Knowledge of State regulations governing the proper treatment of wastewater and discharge
- Knowledge of or ability to become familiar with the geography of the City
- Ability to clearly communicate information both verbally and in writing
- Ability to establish and maintain a professional effective working relationship with associates and to interact with all levels of employees, City officials and the public
- Ability to exercise sound judgment and discretion in decision-making in all phases of responsibilities
- Ability to operate basic office equipment, e.g., computer terminals, printers, copy machines, telephone systems, facsimile machines

PHYSICAL ABILITIES REQUIRED TO PERFORM THE ESSENTIAL FUNCTIONS OF THIS JOB:

- Use of hands to finger, handle, or feel
- Good vision and hearing
- Tasks involve the intermittent performance of physically demanding work, typically involving some combination of lifting, pulling, and carrying up to 50 pounds, walking, standing, bending/kneeling, crawling and balancing.

ENVIRONMENTAL CONDITIONS:

- Exposure to disagreeable environmental factors, such as outside weather conditions, dampness/humidity, heat and cold, noisy and dusty conditions, and working in and with moving objects and moving vehicles
- Requires movement on slippery and uneven surfaces, working below ground level and with feet, legs or hands in water
- Requires use of chlorine, grease/oil, gasoline/diesel, and other chemicals